

**Monash University Human Research Ethics Committee**
**Approval Certificate**

This is to certify that the project below was considered by the Monash University Human Research Ethics Committee. The Committee was satisfied that the proposal meets the requirements of the *National Statement on Ethical Conduct in Human Research* and has granted approval.

**Project Number:** 7872  
**Project Title:** Pilot study on Chinese diabetes education workshop named ‘不再慌糖講座’ (‘not scared of sugar’)  
**Chief Investigator:** Ms Tammie Choi  
**Expiry Date:** 10/03/2022

**Terms of approval - failure to comply with the terms below is in breach of your approval and the *Australian Code for the Responsible Conduct of Research*.**

1. The Chief Investigator is responsible for ensuring that permission letters are obtained, if relevant, before any data collection can occur at the specified organisation.
2. Approval is only valid whilst you hold a position at Monash University.
3. It is responsibility of the Chief Investigator to ensure that all investigators are aware of the terms of approval and to ensure the project is conducted as approved by MUHREC.
4. You should notify MUHREC immediately of any serious or unexpected adverse effects on participants or unforeseen events affecting the ethical acceptability of the project.
5. The Explanatory Statement must be on Monash letterhead and the Monash University complaints clause must include your project number.
6. Amendments to approved projects including changes to personnel must not commence without written approval from MUHREC.
7. Annual Report - continued approval of this project is dependent on the submission of an Annual Report.
8. Final Report - should be provided at the conclusion of the project. MUHREC should be notified if the project is discontinued before the expected completion date.
9. Monitoring - project may be subject to an audit or any other form of monitoring by MUHREC at any time.
10. Retention and storage of data - The Chief Investigator is responsible for the storage and retention of the original data pertaining to the project for a minimum period of five years.

Thank you for your assistance.

Professor Nip Thomson

Chair, MUHREC

CC: Assoc Professor Claire Palermo, Mrs Nicole Kellow, Ms Carina Martin

**List of approved documents:**

Document Type	File Name	Date	Version
Questionnaires / Surveys	AADE7 questionnaire_english	12/02/2017	1
Questionnaires / Surveys	AADE7 questionnaire_chinese	12/02/2017	1
Questionnaires / Surveys	EQ-5D_english	12/02/2017	1
Questionnaires / Surveys	EQ-5D_chinese	12/02/2017	1
Questionnaires / Surveys	Food Variety Checklist_english	12/02/2017	1
Questionnaires / Surveys	Food Variety Checklist_chinese	12/02/2017	1
Questionnaires / Surveys	Patient evaluation of quality of care_english	12/02/2017	1
Questionnaires / Surveys	Patient evaluation of quality of care_chinese	12/02/2017	1
Questionnaires / Surveys	Personal information questionnaire_english	12/02/2017	1
Questionnaires / Surveys	Personal information questionnaire_chinese	12/02/2017	1
Questionnaires / Surveys	PAID_english	12/02/2017	1
Questionnaires / Surveys	PAID_chinese	12/02/2017	1
Supporting Documentation	Study flyer	12/02/2017	1
Supporting Documentation	Invitation letter	12/02/2017	1

Supporting Documentation	GP letter	12/02/2017	1
Supporting Documentation	Six month follow-up letter	12/02/2017	1
Explanatory Statement	explanatory-statement	16/02/2017	1
Consent Form	consent-form	16/02/2017	1
Questionnaires / Surveys	Study design_updated	16/02/2017	1
Supporting Documentation	Study flyer with changes	09/03/2017	2
Consent Form	consent-form with track change	09/03/2017	2
Supporting Documentation	Invitation letter_with track changes	09/03/2017	2
Supporting Documentation	Certificate of participation	09/03/2017	1
Supporting Documentation	Responses to comments	09/03/2017	1
Explanatory Statement	explanatory-statement with track change	09/03/2017	2