



Queensland
Government

Metro North
Hospital and Health Service

**Royal Brisbane & Women's Hospital
Human Research Ethics Committee**

Enquiries to: Tegwen Howell
A/Coordinator
Telephone: 07 3646 5490
File Ref: HREC/2019/QRBW/51606
Email: RBWH-Ethics@health.qld.gov.au

Professor Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove QLD 4059

Dear Professor Barnett

Re: Ref N^o: HREC/2019/QRBW/51606: Intervention for Appropriate Care and Treatment

Thank you for submitting the above research project for single ethical review. This project was considered by the Royal Brisbane & Women's Hospital Human Research Ethics Committee (RBWH HREC) (**EC00172**) at its meeting held on 13 May 2019.

I am pleased to advise that this research project meets the requirements of the National Health and Medical Research Council's (NHMRC) *National Statement on Ethical Conduct in Human Research (2007)* and that the RBWH Human Research Ethics Committee has granted ethical approval of this research project.

This letter constitutes ethical approval only. This project cannot proceed at any site until separate research governance authorisation has been obtained from the CEO or Delegate of the institution under whose auspices the research will be conducted at that site.

The approved documents include:

<i>Document</i>	<i>Version</i>	<i>Date</i>
Cover Letter		24.04.2019
Curriculum Vitae of Professor Adrian Barnett	1	16.02.2019
Curriculum Vitae of Professor Ben White	1	04.01.2019
Curriculum Vitae of Professor Gillian Harvey	1	06.03.2019
Curriculum Vitae of Professor Ken Hillman	1	18.03.2019
Curriculum Vitae of Professor Leonie Callaway	1	07.03.2019
Curriculum Vitae of Professor Lindy Willmott	1	18.02.2019
Curriculum Vitae of A/Professor Magnolia Cardona	1	15.02.2019

<i>Document</i>	<i>Version</i>	<i>Date</i>
Curriculum Vitae of Professor Steven McPhail	1	23.04.2019
Curriculum Vitae of Professor Nicholas Graves	1	16.03.2019
Curriculum Vitae of Dr Xing Ju Lee	1	15.02.2019
CriSTAL tool	1	26.02.2019
Expression of Interest	1	20.02.2019
SPICT	1	26.02.2019
InterACT Interview Flyer	2	16.05.2019
InterACT Interview outline	1	05.03.2019
Participant Consent Form	2	16.05.2019
Participant Information Sheet – Intervention	2	16.05.2019
Participant Information Sheet – Interview	2	16.05.2019
Protocol	2	17.05.2019
QUT Indemnity Insurance		01.11.2018
Response Letter		28.05.2019
HREA	May ver 2	28.05.2019

Ongoing approval is for the duration of the project, conditional on:

1. In accordance with Section 3.3.22 (b) of the National Statement, the Principal Investigator will report to the HREC annually (**Due by 30 April each year**) in the specified format with a final report to be submitted on completion of the study.
<https://www.health.qld.gov.au/metronorth/research/ethics-governance/post-approval-reporting/default.asp>
2. The Principal Investigator will immediately report anything which might warrant review of ethical approval of the project, in the specified format, including:
 - a. Unforeseen events that might affect continued ethical acceptability of the project.
 - b. Serious Adverse Events that materially impact on the continued ethical acceptability of the project.
3. Amendments to the research project are to be submitted to the HREC for review. Amendments should be reflected in a cover letter from the Principal Investigator, providing a description of the changes, the rationale for the changes, and their implications for the ongoing conduct of the study. Further advice on submitting amendments is available from:
<https://metronorth.health.qld.gov.au/research/ethics-and-governance/post-approval-reporting>
4. The Principal Investigator will notify the HREC if the project is discontinued at the participating site(s) with reasons provided.

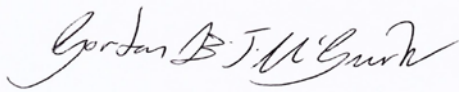
5. If additional sites are engaged prior to the commencement of, or during the research project, the Principal Investigator is required to notify the HREC. Notification of the withdrawn sites should also be provided to the HREC in a timely fashion accompanying a close out report for that site.
- **Please advise the HREC of the date you commence the research project for the approved site(s) using the Notification of Commencement Form:**
<https://www.health.qld.gov.au/metronorth/research/ethics-governance/post-approval-reporting/default.asp>
 - The HREC's Terms of Reference, Standard Operating Procedures, membership and standard forms are available from:
<https://www.health.qld.gov.au/metronorth/research/ethics-governance/hrec-approval/membership/default.asp>.

The nominated participating sites for this project are:

- Royal Brisbane and Women's Hospital
- The Prince Charles Hospital
- Gold Coast University Hospital

The Royal Brisbane & Women's Hospital Human Research Ethics Committee wishes you every success in your research.

Yours sincerely,



Dr Gordon McGurk
Chairperson RBWH Human Research Ethics Committee
Metro North Hospital and Health Service
13 June 2019

This HREC is constituted and operates in accordance with the National Health and Medical Research Council's (NHMRC) *National Statement on Ethical Conduct in Human Research* (2007). The processes used by this HREC to review multi-centre research proposals have been certified by the National Health and Medical Research Council.



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**Royal Brisbane & Women's Hospital
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Enquiries to: Mamta Tanwar
A/Assistant Coordinator
Telephone: 07 3646 6132
File Ref: HREC/2019/QRBW/51606
Email: RBWH-Ethics@health.qld.gov.au

Professor Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove QLD 4059

Dear Professor Barnett

Re: Ref N^o: HREC/2019/QRBW/51606: Intervention for Appropriate Care and Treatment

I refer to correspondence dated 09 July 2019 in relation to this study. On 15 July 2019, I reviewed and approved of the submitted amendment request. The following documents are approved:

<i>Document</i>	<i>Version</i>	<i>Date</i>
Protocol	3	28 June 2019
Summary of Protocol Changes	1	28 June 2019

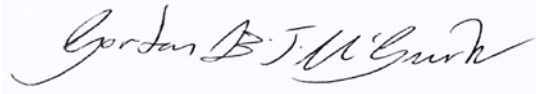
This will be noted by the Committee at the 12 August 2019 meeting.

Please provide a copy of this approval to each of the Principal Investigators who should provide a copy to their own Research Governance office.

All requirements of the original approval still apply. Please continue to provide at least annual progress reports until the study has been completed. Annual Reports are now required to be submitted on or before 30 April each year.

Should you have any queries, please do not hesitate to contact the Research Ethics Coordinator on 07 3646 5490 in the first instance. I can be contacted on 07 3646 0331.

Yours sincerely,

A handwritten signature in black ink, reading "Gordon B. J. McGurk". The signature is written in a cursive style and is placed on a light blue rectangular background.

Gordon McGurk Ph.D., GAICD
Chairperson Human Research Ethics Committee
Royal Brisbane & Women's Hospital (EC 00172)
18.07.2019



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Professor Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove QLD 4059

Dear Professor Barnett

Re: Ref N^o: HREC/2019/QRBW/51606: Intervention for Appropriate Care and Treatment

I refer to correspondence dated 26 August 2019 in relation to this study. On 27 August 2019, I reviewed and approved of the submitted amendment request. The following documents are approved:

<i>Document</i>	<i>Version</i>	<i>Date</i>
Protocol	4.0	26 August 2019
Expression of Interest	2	12 August 2019
Intervention Participant Information Sheet	3	12 August 2019
Appendices		

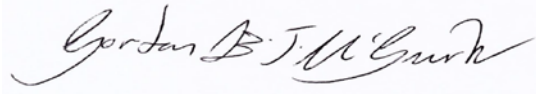
This will be noted by the Committee at the 14 October 2019 meeting.

Please provide a copy of this approval to each of the Principal Investigators who should provide a copy to their own Research Governance office.

Please note that continuation of Ethical approval is contingent upon meeting the requirements as set out in the original approval letter and the receipt of an **Annual Report**, which is to be submitted by **30 April** each year.

Should you have any queries, please do not hesitate to contact the Research Ethics Coordinator on 07 3646 5490 in the first instance. I can be contacted on 07 3646 0331.

Yours sincerely,

A handwritten signature in black ink, reading "Gordon B. J. McGurk". The signature is written in a cursive style and is placed on a light blue rectangular background.

Gordon McGurk Ph.D., GAICD
Chairperson Human Research Ethics Committee
Royal Brisbane & Women's Hospital (EC 00172)
02.09.2019



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Email: RBWH-Ethics@health.qld.gov.au

Professor Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove QLD 4059

Dear Professor Barnett

Re: Ref N^o: HREC/2019/QRBW/51606: A stepped-wedge randomised-controlled trial assessing the implementation, impact and costs of a prospective feedback loop to promote appropriate care and treatment for older patients in acute hospitals at the end-of life

I refer to correspondence dated 17 December 2019 in relation to this study. On 05 January 2020, I reviewed and approved of the submitted amendment request. The following documents are approved:

<i>Document</i>	<i>Version</i>	<i>Date</i>
Protocol	5.0	13 December 2019
Participant Information Sheet	4	13 December 2019
Expression of Interest	3	13 December 2019

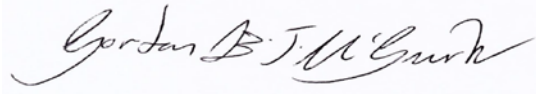
This will be noted by the Committee at the 10 February 2020 meeting.

Please provide a copy of this approval to each of the Principal Investigators who should provide a copy to their own Research Governance office.

Please note that continuation of Ethical approval is contingent upon meeting the requirements as set out in the original approval letter and the receipt of an **Annual Report**, which is to be submitted by **30 April** each year.

Should you have any queries, please do not hesitate to contact the Research Ethics Coordinator on 07 3646 5490 in the first instance. I can be contacted on 07 3646 0331.

Yours sincerely,

A handwritten signature in black ink, reading "Gordon B. J. McGurk". The signature is written in a cursive style and is placed on a light blue rectangular background.

Gordon McGurk Ph.D., GAICD
Chairperson Human Research Ethics Committee
Royal Brisbane & Women's Hospital (EC 00172)
09.01.2020



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Professor Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove QLD 4059

Dear Professor Barnett

Re: Ref N^o: HREC/2019/QRBW/51606 (AM04): A stepped-wedge randomised-controlled trial assessing the implementation, impact and costs of a prospective feedback loop to promote appropriate care and treatment for older patients in acute hospitals at the end-of life

I refer to correspondence dated 29 January 2020 in relation to this study. On 11 February 2020, I reviewed and approved of the submitted amendment request. The following document is approved:

- Protocol, Version 6.0 dated 28.01.2020

This will be noted by the Committee at the 09 March 2020 meeting.

Please provide a copy of this approval to each of the Principal Investigators who should provide a copy to their own Research Governance office.

Please note, in Metro North Hospital and Health Service, there are now no longer any expiry dates for HREC approved studies. The continuation of ethical approval is contingent upon meeting the requirements as set out in the original approval letter and the receipt of an **Annual Report**, which is to be submitted for all studies by **30 April each year**.

Should you have any queries, please do not hesitate to contact the Research Ethics Coordinator on 07 3646 5490 in the first instance. I can be contacted on 07 3646 0331.

Yours sincerely,

Gordon McGurk Ph.D., GAICD
Chairperson Human Research Ethics Committee
Royal Brisbane & Women's Hospital (EC 00172)
12.02.2020



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Royal Brisbane & Women's Hospital
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Enquiries to: Mamta Tanwar
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File Ref: HREC/2019/QRBW/51606
Email: RBWH-Ethics@health.qld.gov.au

Professor Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove QLD 4059

Dear Professor Barnett,

Re: Ref N^o: HREC/2019/QRBW/51606 (AM07): A stepped-wedge randomised-controlled trial assessing the implementation, impact and costs of a prospective feedback loop to promote appropriate care and treatment for older patients in acute hospitals at the end-of life

I refer to correspondence dated 02 July 2020 in relation to this study. On 15 July 2020, I reviewed and approved of the submitted amendment request. The following documents are approved:

- Protocol, Version 9.0 dated 01.07.2020

This will be noted by the Committee at the 10 August 2020 meeting.

Please provide a copy of this approval to each of the Principal Investigators who should provide a copy to their own Research Governance office.

Please note, in Metro North Hospital and Health Service, there are now no longer any expiry dates for HREC approved studies. The continuation of ethical approval is contingent upon meeting the requirements as set out in the original approval letter and the receipt of an **Annual Report**, which is to be submitted for all studies by **30 April each year**.

Should you have any queries, please do not hesitate to contact the Research Ethics Coordinator on 07 3646 5490 in the first instance. I can be contacted on 07 3646 0331.

Yours sincerely,

Gordon McGurk Ph.D., GAICD
Chairperson Human Research Ethics Committee
Royal Brisbane & Women's Hospital (EC 00172)
17.07.2020



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Professor Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove QLD 4059

Dear Professor Barnett,

Re: Ref N^o: HREC/2019/QRBW/51606 (AM08): A stepped-wedge randomised-controlled trial assessing the implementation, impact and costs of a prospective feedback loop to promote appropriate care and treatment for older patients in acute hospitals at the end-of life

I refer to correspondence dated 21 October 2020 in relation to this study. On 21 October 2020, I reviewed and approved of the submitted amendment request. The following document is approved:

- Protocol, Version 10 dated 08.10.2020

This will be noted by the Committee at the 14 December 2020 meeting.

Please provide a copy of this approval to each of the Principal Investigators who should provide a copy to their own Research Governance office.

Please note, in Metro North Hospital and Health Service, there are now no longer any expiry dates for HREC approved studies. The continuation of ethical approval is contingent upon meeting the requirements as set out in the original approval letter and the receipt of an **Annual Report**, which is to be submitted for all studies by **30 April each year**.

Should you have any queries, please do not hesitate to contact the Research Ethics Coordinator on 07 3646 5490 in the first instance. I can be contacted on 07 3646 0331.

Yours sincerely,

Gordon McGurk Ph.D., GAICD
Chairperson Human Research Ethics Committee
Royal Brisbane & Women's Hospital (EC 00172)
17.11.2020



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Prof Adrian Barnett
Australian Centre for Health Services Innovation
Institute of Health and Biomedical Innovation
Queensland University of Technology
60 Musk Avenue
Kelvin Grove Qld 4059

Dear Prof Barnett,

Re: Ref N^o: HREC/2019/QRBW/51606 (AM09): A stepped-wedge randomised-controlled trial assessing the implementation, impact and costs of a prospective feedback loop to promote appropriate care and treatment for older patients in acute hospitals at the end-of life

I refer to correspondence dated 24 November 2020, in relation to this study. On 09 December 2020, I reviewed and approved of the submitted amendment request. The following document is approved:

- Study Protocol, Version 11 dated 23.11.2020

This will be noted by the Committee at the 08 February 2021 HREC meeting.

Please provide a copy of this approval to each of the Principal Investigators who should provide a copy to their own Research Governance office.

Please note, in Metro North Hospital and Health Service, there are now no longer any expiry dates for HREC approved studies. The continuation of ethical approval is contingent upon meeting the requirements as set out in the original approval letter and the receipt of an **Annual Report**, which is to be submitted for all studies by **30 April each year**.

Should you have any queries, please do not hesitate to contact the Research Ethics Coordinator on 07 3646 5490 in the first instance. I can be contacted on 07 3646 0331.

Yours sincerely,

Gordon McGurk Ph.D., GAICD
Chairperson Human Research Ethics Committee
Royal Brisbane & Women's Hospital (EC 00172)
22 December 2020