



Memo

To:	Professor Kylie Ball School of Exercise and Nutrition Sciences
From:	Executive Officer – HEAG-H Faculty of Health
CC:	Dr Rebecca Lindberg, Dr Adam Walsh, A/Prof. Smita, ShahFay Karpouzis
Date:	5 May 2020
Re:	HEAG-H 31_2020: <i>Promoting food literacy and healthy eating in children: Evaluation of OzHarvest’s school-based FEAST (Food Education and Sustainability Training) Program.</i>

Approval has been given for Professor Kylie Ball, of the School of Exercise and Nutrition Sciences, to undertake this project for a period of 2 years from 05 May, 2020. The project has been given approval as it meets the requirements of the National Statement on Ethical Conduct in Human Research 2007 (Updated 2018). The current end date for this project is 05 May, 2022.

Please note: if you have indicated that your project will be conducted while COVID-19 restrictions are in place, approval has been granted in line with the current restrictions. It is the responsibility of the principal investigator to remain aware of any changes to the restrictions and in the event that such changes make the approved research non-compliant with the restrictions, to either seek approval for a further modification to the project, or postpone the research until the restrictions are lifted.

The approval given by the Deakin University HEAG-H is given only for the project and for the period as stated in the approval. It is your responsibility to contact the Executive Officer immediately should any of the following occur:

- Serious or unexpected adverse effects on the participants
- Any proposed changes in the protocol, including extensions of time
- Any events which might affect the continuing ethical acceptability of the project
- The project is discontinued before the expected date of completion
- Modifications that have been requested by other Human Research Ethics Committees

In addition you will be required to report on the progress of your project at least once every year and at the conclusion of the project. Failure to report as required will result in suspension of your approval to proceed with the project.

Please complete the [Annual/Final Project Report Form](#) and return to Administrative Officer to the HEAG-H, Pro-Vice Chancellor’s office, Faculty of Health, Burwood campus by **1st December 2020 and when the project is completed. HEAG-H may need to audit this project as part of the requirements for monitoring set out in the National Statement on Ethical Conduct in Human 2007 (Updated 2018).**

Good luck with the project!

Barbara M Lavelle

Dr Barb Lavelle

Executive Officer

HEAG-H