

Human Ethics Application Approval

ATTENTION: PROF Felicity Baker

3582 - Melbourne Conservatorium of Music
6599 - Fine Arts and Music
The University of Melbourne

Research Application

Reference Number: 2021-22807-24286-6

Project Title: Music Attuned Technology for Care via eHealth - MATCH: Content Validity (Study 1) and Proof-of-Concept (Study 2)

Dear PROF Felicity Baker,

Thank you for your response to queries raised by HASS 1 at a meeting held on 18 November 2021.

The Committee agreed to **approve** the **revised** application on the basis that it meets the requirements of the National Statement on Ethical Conduct in Human Research (2007, Updated 2018). Please see overleaf, *Summary Details for the Approved Human Ethics Project* and *Conditions of Approval*. It is your responsibility to ensure that all people associated with the Project are made aware of what has been approved.

Desk-based elements of your project and face-to-face research can commence now, as can data collection that can be conducted online or via telephone, subject to necessary approvals or amendments to ethics applications.

Please consult the COVID-19 website for research guidance, FAQ and updates. <https://staff.unimelb.edu.au/covid-19-response/research-activity>

If you have any queries on these matters, or require additional information, please contact me using the details below. Please quote the ethics ID number and the title of the Project in any future correspondence.

Yours sincerely,

MR Tim Mattingsbrooke

Research Ethics Officer

Human Ethics Team

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Summary Details for the Approved Human Ethics Project

Project Title:	Music Attuned Technology for Care via eHealth - MATCH: Content Validity (Study 1) and Proof-of-Concept (Study 2)
Reference Number:	2021-22807-24286-6
Approval Date:	14/12/2021
Expiry Date:	14/12/2024
Responsible Human Ethics Committee	HASS 1
Project Supervisor	PROF Felicity Baker
Other Investigators	DR Tanara Vieira Sousa, PROF Robyn Woodward-Kron, DR Young-Eun Lee, DR Romina Carrasco, A/PROF Jenny Waycott, DR Jeanette Tamplin, DR Libby Flynn, MS Zara Thompson, DR Ryan Kelly

Documents table:

Document Type	File Name	Date	Version
Consent form	A_MATCH_Study1_Expert_PLS_CF	18/10/2021	1
Consent form	B_MATCH_Study1_Carer_PLS_CF	18/10/2021	1
Consent form	C_MATCH_Study2_PLS_CF	18/10/2021	1
Recruitment materials	A_MATCH_Study1_Expert_Invitation	18/10/2021	1
Recruitment materials	B_MATCH_Study1_Carer_Invitation	18/10/2021	1
Questionnaire(s) and/or survey instrument(s)	A_MATCH_Study1_Expert_Surveys_module1_8	18/10/2021	1
Questionnaire(s) and/or survey instrument(s)	B_MATCH_Study1_Carer_Surveys_module1_8	18/10/2021	1
Questionnaire(s) and/or survey instrument(s)	C_MATCH_Study2_CRFs	18/10/2021	1
Other	D_MATCH_Study2_Diary	18/10/2021	1
Other	E_MATCH_Study2_Co-Design_Workshop	18/10/2021	1
Full protocol (for medical research)	MATCH_Protocol_v1_18Oct2021	18/10/2021	1
Consent form	A_MATCH_Study1_Experts_PLS_Consent_4Nov21	04/11/2021	1.1
Consent form	B_MATCH_Study1_Carers_PLS_Consent_4Nov21	04/11/2021	1.1
Consent form	C_MATCH_Study2_PLS_Consent_4Nov21	04/11/2021	1.1
Full protocol (for medical research)	MATCH_Protocol_4Nov2021	04/11/2021	1.1
Other	ReviewEthics_4Nov21	04/11/2021	1
Consent form	A_MATCH_Study1_Experts_PLS_Consent_1Dec21	01/12/2021	1.2
Consent form	B_MATCH_Study1_Carers_PLS_Consent_1Dec21	01/12/2021	1.2
Consent form	C_MATCH_Study2_PLS_Consent_1Dec21	01/12/2021	1.2
Other	MATCH_DMP_1Dec21	01/12/2021	1
Other	Response_to_HASS_1_Comments_01Dec21	01/12/2021	1
Consent form	A_MATCH_Study1_Experts_PLS_Consent_14Dec21	14/12/2021	1.3
Consent form	B_MATCH_Study1_Carers_PLS_Consent_14Dec21	14/12/2021	1.3
Consent form	C_MATCH_Study2_PLS_Consent_14Dec21	14/12/2021	1.3
Other	Response_to_HASS_1_Comments_14Dec21	14/12/2021	1.1

Conditions of Approval:

Research projects are normally approved to the anniversary date of the approval. Projects may be renewed yearly for up to a total of three years upon receipt of a satisfactory annual report. If a project is to continue beyond three years, two optional extensions of one year each (3+1+1) will need to be applied for. Anything beyond 5 years will need a new application to be submitted.

Please note that the following conditions apply to your approval. Failure to abide by these conditions may result in suspension or discontinuation of approval and/or disciplinary action.

1. **Limit of Approval:** Approval is limited strictly to the research as submitted in your Project application.
2. **Variation to Project:** Any subsequent variations to the Project must be notified formally to the Committee for consideration and approval before they are implemented. If the Committee considers that the proposed changes are significant, you may be required to submit a new application.
3. **Incidents or adverse events:** Researchers must report immediately to the Committee anything that could affect the ethical acceptability of the Project, including adverse effects on participants or unforeseen events. Failure to do so may result in suspension or cancellation of approval.
4. **Monitoring:** All projects are subject to monitoring at any time by the Committee.
5. **Annual Report:** An annual report must be submitted each year on the anniversary of project approval, and at the conclusion of the Project. Ethics approval will lapse if an annual report is not submitted.
6. **Auditing:** All projects are subject to audit by members of the Committee.