

Monash University Human Research Ethics Committee

Approval Certificate

This is to certify that the project below was considered by the Monash University Human Research Ethics Committee. The Committee was satisfied that the proposal meets the requirements of the *National Statement on Ethical Conduct in Human Research* and has granted approval.

Project ID: 22515
Project Title: The Pillar Project: Supporting primary school students to develop key executive function skills
Chief Investigator: Dr Hannah Kirk
Approval Date: 19/12/2019
Expiry Date: 19/12/2024

Terms of approval - failure to comply with the terms below is in breach of your approval and the *Australian Code for the Responsible Conduct of Research*.

1. The Chief Investigator is responsible for ensuring that permission letters are obtained, if relevant, before any data collection can occur at the specified organisation.
2. Approval is only valid whilst you hold a position at Monash University.
3. It is responsibility of the Chief Investigator to ensure that all investigators are aware of the terms of approval and to ensure the project is conducted as approved by MUHREC.
4. You should notify MUHREC immediately of any serious or unexpected adverse effects on participants or unforeseen events affecting the ethical acceptability of the project.
5. The Explanatory Statement must be on Monash letterhead and the Monash University complaints clause must include your project number.
6. Amendments to approved projects including changes to personnel must not commence without written approval from MUHREC.
7. Annual Report - continued approval of this project is dependent on the submission of an Annual Report.
8. Final Report - should be provided at the conclusion of the project. MUHREC should be notified if the project is discontinued before the expected completion date.
9. Monitoring - project may be subject to an audit or any other form of monitoring by MUHREC at any time.
10. Retention and storage of data - The Chief Investigator is responsible for the storage and retention of the original data pertaining to the project for a minimum period of five years.

Kind Regards,

Professor Nip Thomson

Chair, MUHREC

CC: Mrs Liz Nicolaou, Dr Laura Jobson, Dr Megan Spencer-Smith, Professor Mark Bellgrove, Professor Karen Adams, Professor Kim Cornish

List of approved documents:

Document Type	File Name	Date	Version
Psychological inventories	PIL-0022-Strengths and Difficulties Questionnaire (SDQ)	05/11/2019	A
Psychological inventories	PIL-0023-Strengths and Weaknesses of ADHD and Normal Behavior Scale (SWAN)	05/11/2019	A
Psychological inventories	PIL-0020-Conners 3 rating scale	05/11/2019	A
Questionnaires / Surveys	PIL-0019-Aa-Demographic Survey-Parent	08/11/2019	A
Questionnaires / Surveys	PIL-0024-Aa-User experience survey-Phase 1b	08/11/2019	A
Consent Form	PIL-0003-Aa-Assent Form-Phase 1-Children	08/11/2019	A
Consent Form	PIL-0004-Aa-Consent Form-Phase 2a-Parents	08/11/2019	A
Consent Form	PIL-0005-Aa-Consent Form-Phase 2a-Educators	08/11/2019	A
Consent Form	PIL-0006-Aa-Assent Form-Phase 2a-Children	08/11/2019	A
Consent Form	PIL-0008-Aa-Consent Form-Phase 2b-Educators	08/11/2019	A

Consent Form	PIL-0009-Aa-Assent Form-Phase 2b-Children	08/11/2019 A
Consent Form	PIL-0007-Aa-Consent Form-Phase 2b-Parents	08/11/2019 A
Supporting Documentation	PIL-0027-Aa-Permission Letter-Principals	08/11/2019 A
Supporting Documentation	PIL-0026-Aa-Invitation Email-Principals	08/11/2019 A
Explanatory Statement	PIL-0010-Ba-Explanatory Statement-Phase 1-Parents	03/12/2019 B
Explanatory Statement	PIL-0011-Ba-Explanatory Statement-Phase 1-Educators	03/12/2019 B
Explanatory Statement	PIL-0016-Ba-Explanatory Statement-Phase 1-Children	03/12/2019 B
Explanatory Statement	PIL-0012-Ba-Explanatory Statement-Phase 2a-Parents	03/12/2019 B
Explanatory Statement	PIL-0013-Ba-Explanatory Statement-Phase 2a-Educators	03/12/2019 B
Explanatory Statement	PIL-0017-Ba-Explanatory Statement-Phase 2a-Children	03/12/2019 B
Explanatory Statement	PIL-0014-Ba-Explanatory Statement-Phase 2b-Parents	03/12/2019 B
Explanatory Statement	PIL-0015-Ba-Explanatory Statement-Phase 2b-Educators	03/12/2019 B
Explanatory Statement	PIL-0018-Ba-Explanatory Statement-Phase 2b-Children	03/12/2019 B
Explanatory Statement	PIL-0028-Ba-Explanatory Statement-Principals	03/12/2019 B
Consent Form	PIL-0001-Ba-Consent Form-Phase 1-Parents	03/12/2019 B
Questionnaires / Surveys	PIL-0024-Ba-User experience survey-Phase 1b	03/12/2019 B
Questionnaires / Surveys	PIL-0019-Ab-Demographic Survey-Parent	03/12/2019 B
Consent Form	PIL-0002-Ba-Consent Form-Phase 1-Educators	12/12/2019 B